MINUTES

Brittonkill PTSA Meeting Minutes

October 2, 2026 / 6:30pm | *Meeting called to order by* President, Chelsea Stevenson

In Attendance

Chelsea Stevenson - President

Lori Lewis - Past President

Vice President - Katie Chapman

Kelsey MacNaughton - Treasurer

Shane Kelly - Secretary

Members: Calie Hilton, Katie Jabour, April Robert, Lauren Clemente, Julie LeGere, Kim Ryan, Laura LeQue, Jessica Antini, Trew Dobert, Zack Metzger, Kelly Onorato

Board Report

Roll Call/ Introductions of Board Members

Halloween:

- Chelsea mentioned Lori and Calie's idea of holding a costume swap. The PTSA was looking into how this could be implemented. The idea is to bring in unwanted costumes that are in good condition. Kelly asked where the swap would be and if it would be inside. Lori suggested it could be in the kept in the lobby, sorted on a rolling cart, or stored in the counseling office. It was also suggested storage could be outside and moved inside during bad weather. Calie mentioned inventory could be shared online similarly to the lost & found. Calie also volunteered to store any remaining costumes in her basement. A swap will also be held next year, but will be started earlier

Approval of Minutes

Review and approval of September 2026 PTSA Meeting minutes.

Treasurer's Report

The Treasurer's Report for September was read by Kelsey MacNaughton, PTSA Treasurer and reviewed by the board and PTSA members at this meeting. $300 was raised from the Welcome Back Picnic, including blanket and t-shirt sales. Fundraising will be reflected in the October finance report.

Sept. Starting Balance 09/01/2026: $22,873.53

Projected Income: $1,062.93

Projected Expenses: $1,639.02

Balance: $22,297.44

Principal's & Liaison's Report

Principal Kelly Onorato Report:

- Emergence drill evacuations were expected to be finished this week. The fire in Troy would impact how the next fire drill would be announced during the school day. Use of vocal

announcement in place of fire alarm due to sensitivity towards students dealing with news of Troy fire.

- Fire Prevention Assembly would be held on Friday. Extra counseling will be present for the assembly. The safety drills are progressing smoothly.
- Reading and math benchmarks are approaching. Report cards will reflect new curriculum standards.
- Teachers were being identified to receive initial training in Parent Square. Once trained, they will then train the rest of the teachers and faculty. The goal is to have all teachers receive some training by Election Day.
- Thank you to the PTSA for assistance with a successful picture day. Feedback was requested
    - Kelsey - Teachers shared it was very overwhelming. It might be better to assign times for each classroom instead of just per grade. PreK and kindergarten are almost 150 kids who had to sit and wait for almost 30 minutes. The photographers said we are the only school who does it this way. Specials teachers did not stay with students and left the kids with parent volunteers. Specials teachers staying would lead to a better experience

Secondary Principal Paula Lanoue not in attendance, no update.

BoE Liaison, Zack Metzger:

- Zack shared that Acting Superintendent Ken Facin sends welcomes and hopes to join a PTSA meeting in the future.
- Zack also wanted to acknowledge welcoming Kristine Orr as the Interim Director of Special Education. He also wants to understand why the previous person left the position and better understand special ed. in Brittonkill.
- The BoE will be holding listening meetings in regard to the upcoming budget. Zack said the focus needs to be on communications.
- The e-bike policy is finalized and will be coming soon.
- The ongoing situation involving Dr. Maloney is still on going with no timeframe for when updates will be shared with the community. There are details that the BoE will likely not be able to share.
- The musical funding was restored.
    - Kelsey asked where the money for the arts came from. Zack commented on the audit process that led to questioning the expense. The issues with the superintendent caused a "hiccup." Ken and the BoE reviewed the issue and the board voted to fund the musical.

Interim Superintendent Ken Facin, not in attendance, hopes to be at next meeting. Share an anonymous school "climate survey" will be sent out soon.

Elementary School Liaison, Monica Allin: Monica could not attend the meeting. It was shared that Picture Day went well and the elementary school was excited for the Halloween parade. A reminder was sent out about students being prepared for colder weather with appropriate clothing for outdoor play.

President's Report

The Welcome Back Picnic was a success, people really enjoyed having it on the Rt 2 playground side of the school. Will look to hold it in this location next year as well.

PTSA is waiting on approval for the Trunk or Treat. October 23 is not available. Waiting to see if October 30 will work.

- Lori mentioned any outdoor night/weekend events on school property required custodians to be available.

The position of middle school liaison still needs to be filled. Without the position it is harder to organize middle school events. There is money set aside to have secondary school events.

- Lauren Clemete shared that the Wellness Committee could put out some feelers for a liaison.
- Lori said the right person will have a great relationship with the teachers and kids.
- Secondary School Principal Paula Lanoue and Assistant Principal Brianna Rolston-Norton would support a PTSA function in the secondary school.

Pie donations will be held in November

The elementary school Holiday Shoppe will be held on December 7-11.

Committee Report

- Chelsea suggested if people don't want to join committees, they can lead specific events instead, so that the requirement is not on going.

Financial Request

None

New Business

None

Next Meeting

November 10th: Elementary Library

Meeting was adjourned at 7:23